

March 29, 2009

PUSD

JUN 3 2009

Facilities

## MEETING MINUTES

Muir High School Modernization  
Pasadena Unified School District  
Project 0913900.01

**MEETING DATE:** May 20, 2009

## MEMBERS PRESENT

Steve Brinkman, Chief of Facilities, Pasadena Unified School District  
Olivia Arreola, Community Member, John Muir High School  
Al Lucero, Teacher, John Muir High School  
Maria Esparza-Lucero, Community Member, John Muir High School  
Jyl Goodwell, Community Member, John Muir High School  
Laura Goodwell, Student, John Muir High School  
Jae Rand, Community Member, John Muir High School  
Susan Oliu, Teacher, John Muir High School  
Loren Shirar, Alumni Association, John Muir High School  
Cynthia Lake, Fine Arts, John Muir High School  
Joe Love, Alumni Association, John Muir High School  
Glenn Ueda, Architect, AIA, Principal, WLC Architects, Inc.  
Jose Vallarta, Senior Project Manager, WLC Architects, Inc.  
(See attached Meeting Registry)

## ITEMS DISCUSSED

1. The purpose of today's School Site Council meeting was to establish a list of improvements, determine which of those improvements should be considered high priority, and to explain additional overall District funding sources and improvements such as HVAC and lighting, technology, exterior upgrades including paint, and replacement of modular buildings 20 years of age or older if applicable.

It was also explained that a new central kitchen concept is being developed. It is expected that consolidation will save substantially, both construction and operational costs, while creating career technical education (CTE) / regional occupation program (ROP) opportunities and a restaurant. (The Board approved the central kitchen project on April 28, 2009.)

2. CURRENT needs list (enclosed) was expanded upon to include:
  - a. Modernize, Kitchen, Cafeterias, and Serving Line Areas with new HVAC and electrical systems, equipment and interior finishes, including new flooring and ceilings.
  - b. Modernize Gymnasium Complex, including Coach Offices, Uniform Storage Rooms, Locker Rooms, Basketball Courts, Pool, and Pool Decks. Replace lighting and acoustical tile in Basketball Courts.
  - c. Modernize main Administration/Classroom Building and Auditorium to include upgrading of ADA requirements, interior lighting.
  - d. Replace old electric panels at Buildings B, D, G, L, and M with adequate branch breaker and increased capacity.
  - e. Abate hazardous material.
  - f. Provide shade structures where needed.
  - g. Provide ADA access path to athletic fields and facilities (include football field bleachers) exterior drinking fountains and accessible features at the pool and pool deck.
  - h. Install artificial surfaces in football track and field.
  - i. Separate domestic/fire/irrigation meters.
  - j. At Building A, provide signal devices, power outlets, fire alarm devices, and check operation of HVAC condensate lines. At Buildings G and N, replace HVAC units with new.

- k. Replace windows on Building G along with interior and other exterior improvements.
3. The District explained that Item "H" on the immediate needs list is currently being worked on. The reason for the project moving forward is that the window of construction to complete the project is between May and August.
4. The Committee agreed that a quick start project would be Item "F", shade structures. The Design Team will need to set up a meeting with the principal to identify the locations of the shade structures.
5. The Architect explained that if there is an opportunity to set up a WLC office visit, the school is welcome to do so.
6. The Principal provided a list of the immediate needs items as follows; 1 "H", 2 "B", 3 "C", 4 "G", 5 "A", 6 "E", 7 "I", 8 "J", and 9 "K". Refer to attached e-mail Capital Project Prioritization.
7. The District explained that the Maintenance and Operations Department will be painting single-story buildings and that two-story buildings and above will be painted by an outside contractor.
8. The District explained that the Maintenance and Operations will be integrated as one ongoing component to maintain Measure TT.
9. The Committee expresses a need to have a more suitable security system that will assist them in minimizing school vandalism. Rekeying the entire campus was discussed, but will not resolve the vandalism issues at the campus.
10. The Committee asked who was going to oversee the proper management of the project. The District explained that currently there are three owner representatives who will oversee the projects to make sure that they are properly designed, approved, and managed per the District's needs.
11. The Committee asked who has the ability to provide input for the designs? The District explained that the staff and consultants will provide the input and expertise on the project.

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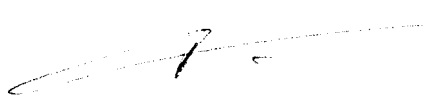
12. The Committee stated that there is an urgent need for restroom facilities at the track and field.
13. The Committee stated that the proper 25 meter pool facilities will allow the ability to generate funds for the school.

Next Meeting Scheduled: To be determined.

#### **END OF MINUTES**

The above represents my best interpretation of the spirit and content of the discussions. Please let me know of any requested modifications or corrections as soon as possible.

Prepared by:



JOSE VALLARTA  
Senior Project Manager

JV:mc  
P00913900x1-mm

Attachment: Meeting Registry  
Capital Project Prioritization E-mail  
Needs List

cc: Members Present